

Step Down from Children's Social Care to Early Help Services

(For MASH outcomes see separate MASH outcomes flowchart on TRI-X library)

Remember.....Early Help is an offer and with consent of the family only

Social Worker actively considers Early Help before closing the case. This will be discussed with the family and other professionals, and a lead agency/Lead Practitioner identified.

From C&F Team

Child In Need(CIN) meeting with family and all relevant professionals organised.

CIN meeting agrees to Step Down to Early Help

From IRT

Team Around the Family (TAF) meeting with family and all relevant professionals organised when Single Assessment completed with outcome of Early Help.

TAF meeting agrees to Step Down to Early Help

Written Agreement to engage with Early Help will be gained by the Social Worker

Social Worker to open an **Early Help Assessment (EHA)** on **Right for Children (RfC)** and transfer the analysis of the Single Assessment or CIN record of meeting on to the EHA

N.B. do NOT finalise the EHA

At the TAF or CIN meeting and family discuss the **Early Help Assessment (EHA)** and the proposed **Early Help Plan (EHP)**. Ensure clear evidence of what the concerns are and the plan to address/meet the needs of the family (Lead Practitioner to ensure EHA is finalised & EHP initiated on RfC)

At the time that additional services are identified, agree who completes the **Request for Additional Services (RfAS)** form (see hyperlink below), and forward to the local Early Help Mailbox to be discussed at Triage and agree what service is required.

Social Worker to initiate Case Closure process

Case remains open to SW

- **Right for Children (RfC)** URL: <https://www.qes-online.com/Devon/eCAF/Live/Login>.
- Contact your Locality Officer (Early Help) or Service Support Officer (Early Help) for an account to be set up or for additional support
- **RfC** user guidance is here: <http://www.devonsafeguardingchildren.org/wp-content/uploads/2014/03/Quick-Reference-Guide.docx>. The Early Help Assessment can be accessed from the case record via **Documents > Assessment**
- **Request for Additional Services (RfAS)** form can be accessed [here](#) - the EH mailbox addresses for each area are listed at the end of the form
- **Early Help Contact Information** can be accessed [here](#)
- For further information regarding **Early Help**, and guidance in regards to supporting families, please see the information on the [DSCB Early Help](#) pages.