



## **Checklist for making a MASH enquiry**

- 1. Ensure you have sought parental Consent (Unless this would place the child at immediate risk of harm) if you cannot gain consent state why in the enquiry..**
- 2. If there are multiagency concerns one enquiry to be submitted for the child/young person to include all professionals concerns.**
- 3. Ensure your contact details are included on the form in case MASH needs to contact you for further information.**
- 4. Ensure all core personal details for the child and parents/family members are included, including UP TO DATE PHONE NUMBERS for the parents/Guardian.**
- 5. Please include all details of who resides in the family home, Father, Stepfather, Mother's partner, grandparents, other family members, family friends. cord who has parental responsibility**
- 6. Enquiry needs to be clear and concise, not lengthy. There is no need to cite the threshold tool.**
- 7. If there has been a specific incident such as an assault please detail the date, time, whether there is a visual injury to the child and any discussion you have had with the parent.**
- 8. Detail clearly the risks to the child**
- 9. State what you or other agencies have done to address the risk/s you have identified , what support/services have been provided to the family at 'early help level'.**
- 10. State what strengths are in the family- (what's going well)**
- 11. State child views, wishes and feelings**
- 12. State parents views.**
- 13. Ensure the MASH enquiry is submitted in a timely manner.**
- 14. Send enquiry too - [mashsecure@devon.gcsx.gov.uk](mailto:mashsecure@devon.gcsx.gov.uk) please put in the subject box the name of the child.**